

**STERLING PARK DISTRICT  
REGULAR MEETING  
BOARD OF COMMISSIONERS  
December 18, 2023**

**CALL TO ORDER:** President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on December 18, 2023; at the Duis Recreation Center.

**ROLL CALL:**

<b>COMMISSIONERS PRESENT:</b>	Aitken Egert Hippen Reyes Stutzke
<b>COMMISSIONERS ABSENT:</b>	None
<b>EXECUTIVE DIRECTOR PRESENT:</b>	Schuldt
<b>DIRECTOR OF PARKS AND PLANNING:</b>	Jacobs

**SCHEDULED VISITORS:** Breck Loos approached the Park Board and would be willing to donate up to \$1,000,000 to be used towards the construction of an outdoor aquatic facility in Sterling. In addition, he said he would donate up to \$75,000 to hire a firm to conduct a feasibility study on the project and lastly, he felt that he could raise at least a third of the cost for the entire project. After several minutes of discussion, the Board thank Mr. Loos for his offer and said that Director Schuldt will respond to you soon with a decision after further thought and discussion.

**APPROVAL OF MINUTES:** On a motion by Egert and a second by Stutzke, it was moved to approve the Regular Meeting of November 20, 2023. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Abstain: Aitken. Motion carried.

**TREASURER’S REPORT:** On a motion by Stutzke and a second by Egert, it was moved to approve the November 2023 Treasurer’s Reports. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Aitken and a second by Egert, it was moved to except the FY2023 Sterling Park District audit as presented. Upon a roll, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion carried.

**COMMUNICATION TO BOARD:** None.

**OLD BUSINESS:** None.

**COMMISSIONER’S REPORT:** None.

**EXECUTIVE DIRECTOR’S REPORT:** None.

**DEPT. HEAD REPORTS:**

**DIRECTOR OF PARKS & PLANNING –**

Jana Jacobs reviewed the various activities and projects the parks' department has completed or has started.

**RECREATION DEPARTMENT REPORT –**

None.

**NEW BUSINESS:**

On a motion by Aitken and a second by Egert, it was moved to approve Tax Levy Ordinance 2024-02 for 2023 as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Egert and a second by Stutzke, it was moved to approve the bids from MTI Distributing from Grimes, IA for one Toro Reelmaster 3575-D fairway mower in the amount of \$70,384.50 and one Toro Groundsmaster 3500-D slope and contour rough mower for the amount of \$48,989.73. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Ryes. Motion carried.

**EXECUTIVE SESSION:**

On a motion by Aitken and a second by Reyes it was moved to pursuant to Section 2(c)(1) and Section 2.06(d) adjourn into closed session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District and to review all closed session meeting minutes since the last Board review. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Ryes. Motion carried.

The Regular Meeting was reconvened at 8:29 P.M. On a motion by Reyes and a second by Stutzke, the closed session meeting minutes of January 17, 2022; March 21, 2022; and July 18, 2022; are to be fully released and the minutes of October 18, 2021; December 20, 2021; and February 21, 2022; are to be partially released. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion carried.

**ADJOURNMENT:**

With no further action, on a motion by Aitken and a second by Hippen, it was moved to adjourn the regular meeting at 8:33 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.